

**South Carolina Governor's School for Science and Mathematics
Board of Trustees Meeting
University of South Carolina
Osborne Administration Building
September 22, 2011
Minutes**

A meeting of the Board of Trustees of the South Carolina Governor's School for Science and Mathematics was held on September 22, 2011 at the University of South Carolina Osborne Administration Building.

Governing Board members present:

Dr. Leroy Davis
Mr. Asa Godbold
Mrs.Carolyn Williams
Mr. Rick Ott
Dr. Helen Doerpinghaus
Dr. Jan Murdoch
Mr. Dwight Floyd
Dr. Michael Raley

Staff attending:

Dr. Murray Brockman
Mr. Ernie Boyd
Dr. Emily Mobley
Mr. Jon Shannon
Mr. Robert Fletcher
Dr. Jerome Reyes
Dr. Alison Evans
Mr. Randy La Cross
Mrs. Jane Etta Bryan

Call to Order and Roll Call:

Dr. Leroy Davis called the meeting to order at noon. Roll was taken and board members were reminded of the next meeting on January 19, 2012 in Hartsville and future meetings on April 12, 2012 in Columbia and June 14, 2012 by conference call.

Approval of Minutes

Motion was made by Mr. Floyd and seconded by Dr. Doerpinghaus to approve minutes from June 9, 2011 Board of Trustees meeting. Minutes were approved with correction to the spelling of a name.

Agenda for today was changed to move Executive Session after Item 5.

President's Report

Dr. Brockman reported that GSSM is off to an excellent start this year. Twenty percent of our seniors are National Merit/National Achievement semifinalists.

GSSM will be engaged in planning and preparation for growth this year, which will include hiring a new Vice President for Academic Affairs and an assistant for President/Economics and Finance Director/VPAA. Also preparing to hire 10 faculty members, college counselor, three residence life coordinators, two assistants, IT assistant, and outreach instructor. We will be preparing for 108 juniors next year and the year after to total 216 students. We are preparing to ask for funds to complete growth to 296 students.

Dr. Brockman informed the board that Dr. Alison Evans is the Mental Health Counselor. She is very empathetic, warm, and intelligent and knows how to hold young people accountable. GSSM is delighted to have her.

Dr. Brockman reviewed the overview of advertising for new faculty with the board.

Student Development: Discipline Code Revisions

Dr. Brockman reviewed changes to GSSM's discipline policies regarding substance abuse, which were implemented this year. A copy of the letter sent to parents and students informing them of the change in consequences were given to the board members. The new policy states: a student found to be in violation of GSSM's substance abuse policy should expect an expulsion hearing to be noted on the student's transcript and the transcript will be sent to all colleges and scholarships to which the student has applied and/or been accepted. As required by state law, the transcript with its notice of expulsion will be retained for 75 years. In the rare event that circumstances dictate that a student is allowed to withdraw prior to expulsion, his or her transcript will note that the student withdrew pending disciplinary action that could have resulted in expulsion. Details of the offense will be made available to all colleges and scholarships for which the student has applied. Finally, in no case will a student who is found guilty of substance abuse violation(s) be allowed to receive a GSSM diploma, even if he or she has the credits needed.

Executive Session

Dr. Davis asked for a motion to go into Executive Session. Motion was made by Dr. Raley and seconded by Mr. Godbold. Motion was approved.

Return to Open Session

Dr. Davis announced that the Board was back in open session. During Executive Session, there was discussion of personnel matters. No votes were taken

Facilities and Finance Committee: Budget for 2011-2012

Mr. Boyd reported that we are utilizing Phase II spaces. We have a new Facilities Director, Mr. Mike McConnell.

Positive budget news: sustainable base operating for 2011-2012
Growth of student body to 216 starting in 2012-2013
Much work to implement staged growth (refine plans, recruit, hire, etc).

Mr. Boyd presented the operating budget for 2011-2012 fiscal year:

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| Base operating at 128 students-same as last year | \$2,779,078 |
| Growth/Sustain Budget for up to 216 students | \$2,500,000 |
| Total state base funds | \$5,279,078 |
| Current base operating budget at 133- tracking ok | |

Our request for \$2.5 million additional funds from the state was passed by the General Assembly and signed by the Governor.

The proposed allocation for these funds is as follows: \$700,000 for sustainability, \$1 million for escrow against future expenditures, \$800,000 for 2011-2012 growth. The spending plan for the \$800,000 for growth is as follows:

- \$240,000 for staff recruitment
- \$ 50,000 for student recruitment
- \$ 93,000 for growth stipend for current staff
- \$371,582 for early hire (VPAA & MHC)
- \$ 45,000 for contingency

Motion was made from the Finance Committee to the Board to approve the budget as reported. A vote was taken by the board and passed unanimously.

Facilities and Finance Committee: Budget request for 2012-2013

Mr. Boyd discussed the proposed 2012-2013 budget to be submitted to the General Assembly. The budget request will include full funding for growth. Total new funds to request are \$3,078,060. These funds will target full capacity enrollment and support needed initiatives such as Mental Health Counseling, Economic/Finance, Engineering, Our goal is to provide the best education by funding the hiring of the best possible faculty and staff while maintaining frugality.

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| The current GSSM state base budget | \$5,279,078 |
| 2012-2013 Request proposal: | \$3,078,060 |
| Total funding if appropriated: | \$8,357,138 |

Two methods for projecting growth costs are (1) Detail take-off on projected expenditures, (2) Ratio assessment based on baseline expenditures. Both methods agreed

closely in total projected funds needed. GSSM will not replicate Executive Administration at growth, resulting in efficiency savings.

Motion was made from the Finance Committee to the Board to review and approve the GSSM State Budget Request Outline for FY 2012-2013. Summary of proposal: Total new funds sought: \$3,078,060. Purpose of request is to allow growth, in stages, to target up to 296 students. Include justification of new program support for Mental Health Counseling, Economics/Finance, and Engineering.

A vote was taken by the Board and passed unanimously to approve the State Budget Request Outline for FY 2012-2013.

Dr. Davis announced that in the interest of time, the Academic Affairs Report, Outreach Report, Student Development Report and Strategic Development Report would be deferred to the January 2012 Board of Trustees meeting.

Dr. Davis asked for any urgent or necessary comments from these committees:
Academic Affairs Report – Jane Etta Bryan stated that we found a state report card for this year.

Outreach Report – PULSE Program – Dr. Brockman stated regarding the engineering initiative, there will be academic meetings throughout October with the university to design a curriculum that will be acceptable to the university for engineering credit. This will be completed on October 24th. On November 3rd there will be a business meeting to solidify support from the business community for the initiative.

Consent Agenda Items

Dr. Davis asked for a motion to approve the consent agenda items. Mr. Godbold made a motion and motion was seconded by Mr. Ott. Consent agenda items were approved unanimously.

New Business

Dr. Brockman announced that Dr. Richard Chapman has resigned from his position as Chairman of the Board of Trustees. The Board will need to elect a new chairman. A motion was made by Dr. Davis and seconded by Mr. Ott to hold a formal election for chairman at the January 2012 Board of Trustees meeting. Until then, the vice chairman will fill that role. Motion was approved.

Dr. Brockman introduced Dr. Alison Evans, Mental Health Counselor, to the Board and stated that she is an incredible asset to GSSM.

Dr. Brockman introduced Dr. Jerome Reyes, PULSE Program Coordinator, to the Board and stated that he is a remarkable addition to GSSM. We are happy to have him and his family in Hartsville.

Dr. Brockman introduced Mr. Robert Fletcher, Executive Director of the Economics and Finance Institute, to the Board and stated that Mr. Fletcher has brought tremendous new ideas to our student body.

Dr. Davis asked for any other matters for discussion. There were none. Dr. Davis thanked Dr. Brockman and staff for preparing for the meeting today. He also thanked everyone for the fine work they do and stated that the Board gives their unwavering support.

Dr. Davis asked for motion to adjourn. Motion was made by Mr. Ott and seconded by Mr. Godbold. Meeting was adjourned at 2:26 p.m.

Chairman, Board of Trustees