

South Carolina Governor's School for Science and Mathematics
Board of Trustees Meeting
401 Railroad Avenue, Hartsville, SC 29550
January 11, 2018
Noon

Governing Board Members Present:

Mr. Hal Campbell, Chairman
Mr. John Barnes
Dr. Perry Halushka
Dr. Sandra Kelly
Dr. Chris Przirembel
Mr. Jack Sanders
Mr. Art Tompkins

Governing Board Members Present via Conference Call:

Dr. Argentini Anderson
Dr. Randy Collins, joined at 1:22 pm.
Dr. Carol Feghali-Bostwick
Dr. Joe Griffin, joined at 12:15 pm.
Dr. Anne Pressley, joined at 12:26 pm.
Dr. Judith Salley
Ms. Carolyne Williams, joined at 12:37 pm.

Staff Members Present:

Dr. Hector Flores
Mrs. Pam Altman, Foundation Staff
Mr. Ernie Boyd
Ms. Susan Coker
Mr. Danny Dorsel
Mr. Randy LaCross
Dr. Letita Mason, joined via conference call at 12:57 pm.
Dr. Emilye Mobley
Mr. Jon Shannon
Dr. Ershela Sims

Guests:

Mrs. Sue Bali, Parent of GSSM Alum, Strategic Planning Committee, present
Mr. Niles Brinton, GSSM Alum, President-Elect of GSSM Alumni Board, present via conference call
Mr. Patrick Cleary, GSSM Alum, present

Item 1: Call to Order and Roll Call

Mr. Campbell, Chairman, called the meeting to order at 12:06 pm. Roll was taken with a quorum present. Mr. Campbell reminded all Board members that the Statement of Economic Interests report

is due/will be due. The report must be completed online. Information is included in the Board packets.

Mr. Campbell also welcomed Dr. Sandra Kelly, Designee for Joan Gabel, Provost, at the University of South Carolina. Dr. Kelly joined the GSSM Board of Trustees on January 1, 2018.

Item 2: Future Board Meetings:

Mr. Campbell reminded everyone of future Board meetings as follows:

Thursday	April 19, 2018	Columbia	Noon
Thursday	June 14, 2018	Conference Call	Noon

Item 3: Approval of the minutes of the October 20, 2017 meeting of the GSSM Board of Trustees

Mr. Campbell asked for a motion to approve the minutes of the October 20, 2017 meeting of the GSSM Board of Trustees. Motion to approve by Dr. Halushka, seconded by Dr. Prziembel, and unanimously approved by the Board.

Items 4-5 President's Report and Strategic Planning

Dr. Flores' President's Report included the following:

- 1) College Admissions Update
- 2) Presentation of proposed draft of Strategic Plan
 - Mission Statement – Discussion
 - Strategic Planning Process
 - Benchmarking
 - Overview of the plan
 - Components of the plan
 - Student Impacts
 - Program Impacts
 - Next Steps
 - Major initiatives resource estimate
 - Review of six student-centered goals

Questions and thorough discussion occurred throughout and following the presentation.

Dr. Flores then asked the Board for their consideration in approving the strategic plan, understanding that there is a need to include an implementation base with outcome measures.

Motion 1:

Dr. Halushka made a motion to approve the plan subject to amendments as discussed.

Dr. Prziembel seconded the motion. Mr. Campbell asked for any discussion. The motion was then unanimously approved by the Board.

Motion 2:

Dr. Prziembel made a motion to charge the Executive Team with developing an implementation metrics plan to be presented to the Board in September 2018. Mr. Sanders seconded the motion. Mr. Campbell asked for any discussion. The motion was then unanimously approved by the Board.

Item 6: Finance Facilities, and Operations

Mr. Campbell recognized Mr. Tompkins, Chair of the Finance Committee, who called upon Mr. Ernie Boyd, CFO and VP for Operations, for the report.

Mr. Boyd began by stating that at the January Board meeting of every year, the Board considers the student meal fee for the upcoming school year. Last year, the Finance Committee and Mr. Boyd were charged with developing a policy to increase the meal fee, to essentially raise revenues, how best to do that, and what the impacts might be. This would be the first change in six years. The school has maintained a level of \$2000 for the past six years. The plan would also be to report to the Board every January regarding the plans and any implications.

Mr. Boyd continued by stating that for 2018-2019, we are asking the Board to consider incremental increases up to the full cost of the meal plan. Currently, the school subsidizes every meal plan by about one third. The total meal plan is around \$3200, and parents are asked, if they are able, to pay \$2000. Mr. Boyd emphasized that whatever the meal plan may be, the school maintains the policy that, "No student will be denied participation (in the residential program) due to the inability to pay any fee. Financial aid, waivers, and time payments are available." Background information, implementation schedule, and historical data were provided and included Board discussion. At full implementation which is projected in 6-7 years, we would have an additional \$275,000 approximately to pay on the meal plan which can then be used for programmatic support.

Current parents will not be impacted with an increase. What is being proposed is that once a student is given a meal fee for both the junior and senior year, it is the same amount. Current junior students will have the same \$2000 meal fee for their senior year. However, for the incoming class, there will be a \$200 increment, thus \$2200, for each of their two years at GSSM.

A) Action Item: Review and approve 2018-2019 Meal Fee – incremental increases to full cost.

Approved Motion from Finance Committee:

Decrease School subsidy (increase fees for parents) starting in 2018-2019 and over a five-year period have parents pay full meal costs (as is being done now at GSAH).

Maintain policy: NO student will be denied participation (in residential program) due to inability to pay. Financial Aid (based on Free & Reduced Federal Income Rates), time payments and/or waivers are made available.

The approved Committee motion does not need a second. Mr. Campbell called for the vote. The Board voted unanimously to approve.

B) Action Item: Finance and Operations – Interim Policy – OIG Recommendation Compliance

Mr. Boyd provided background information regarding Action Item B. The OIG report recommended GSSM clarify its policy on any interim fund adjustments to parents. This has always been our procedure, but we want to comply and make formal the document.

Approved Motion from Finance Committee:

The Board authorizes the GSSM Policy for Interim Refunds as presented below:

Payment Adjustment Policy: If, for whatever reason, there are specific course funds left-over after all expenditures and payments are reconciled, a pro rata amount will be determined in consultation with the lead faculty member by the GSSM VP for Academics and Business Office, and a refund provided each paying participant.

GSSM will often add school funds to offset any unexpected course over-runs in expenditures. As some last-minute (# of travel participants for example) changes may occur, any additional Parent/student expense will be explained and requested at the earliest opportunity for consideration.

The approved Committee motion does not need a second. Mr. Campbell called for the vote and any discussion. The Board then voted unanimously to approve.

C) Action Item: Finance/Operations – Foundation Allocations Reconcile via GSSM Finance Committee

Approved Motion from Finance Committee:

Authorize GSSM Finance Committee to reconcile and authorize Foundation Allocations, reporting back to full Board details.

Mr. Boyd provided an update on a recent Finance meeting between the School and Foundation.

The approved Committee motion does not need a second. Mr. Campbell called for the vote and any discussion. The Board then voted unanimously to approve.

Before proceeding, Mr. Campbell informed the Board that Dwight Floyd, Board member, has resigned due to relocation. Mr. Floyd represented Congressional District 2.

Item 7: New Business

Minimal comments regarding Board member replacements.

Item 8: Approval of the Consent Agenda

Mr. Campbell called for a motion to accept the Consent Agenda. Motion to approve by Dr. Halushka, seconded by Mr. Tompkins, and unanimously approved by the Board.

Item 9: Executive Session (Closed Session)

Return to Open Session

Mr. Campbell stated that the Board was out of Executive Session and returning to Open Session. He then acknowledged a **motion**.

Motion:

Mr. Sanders made a motion to delegate the Board Executive Committee to finalize the MOU between

the school and foundation and send to the foundation for approval and signature.

Mr. Tompkins seconded the motion. Mr. Campbell asked if there was any discussion. The Board then voted unanimously to approve.

Mr. Campbell then asked if there was any other business. Hearing none, he then asked for a motion to adjourn. Motion to adjourn by Dr. Halushka, seconded by Dr. Przirembel, and unanimously approved by the Board. Meeting adjourned at 4:00 pm.

Mr. Hal Campbell, Chairman
Board of Trustees
SC Governor's School for Science and Mathematics