

South Carolina Governor's School for Science and Mathematics
Board of Trustees Meeting
Via Conference Call
June 14, 2018, Noon

Governing Board Members Present via Conference Call:

Dr. Perry Halushka, Vice Chair, Presiding	Dr. Chris Przirembel, joined at 12:23 pm
Dr. Argentini Anderson	Dr. Judith Salley
Mr. John Barnes	Mr. Jack Sanders
Dr. Ty Coleman	Mr. Lee Stogner
Dr. Randy Collins	Mr. Art Tompkins
Dr. Sandra Kelly, departed at 12:49	Ms. Carolyne Williams

Staff Members Present via Conference Call:

Dr. Hector Flores	Dr. Letita Mason
Mrs. Pam Altman	Dr. Emilye Mobley
Mr. Ernie Boyd	Mr. Jon Shannon
Ms. Susan Coker	Dr. Ershela Sims
Mr. Danny Dorsel	

Guests Present via Conference Call:

Mr. Niles Brinton, GSSM Alumni Board, President-Elect
Mr. Patrick Cleary, GSSM Alumni Board, Past Chair
Mr. Brock Heron, New GSSM VP Finance/Operations effective August 2, 2018
Mr. Ravi Sastry, GSSM Foundation Board, Vice Chair

Item 1: Call to Order and Roll Call

Dr. Halushka, Vice Chair and presiding, called the meeting to order at 12:03. Roll was taken with a quorum present.

Item 2: Reminder of Future Board Meetings

Ms. Coker reminded everyone of scheduled dates for future Board meetings as follows:

Thursday	Sept. 13, 2018	Hartsville	
Time	9:00 – Noon , followed by Convocation at 2:00		
Thursday	January 31, 2019	Columbia	Noon
Thursday	April 18, 2019	Hartsville	Noon
Thursday	June 13, 2019	Conference Call	Noon

Item 3: Approval of the Minutes of the April 19, 2018 GSSM Board of Trustees Meeting

Dr. Halushka asked if there were any additions or corrections to the minutes. Hearing none, he then asked for a motion to approve the minutes of the April 19, 2018 meeting of the GSSM Board of Trustees. Motion to approve by Ms. Williams, seconded by Dr. Kelly, and unanimously approved by the Board.

Item 4: President's Report – Dr. Hector Flores

Dr. Flores began by introducing and welcoming Mr. Brock Heron, new GSSM VP Finance/Operations, effective August 2, 2018.

He continued by stating the purpose of his report is to highlight developments of the past year, focusing on input, output, and student support.

- 1) Results of Admissions Class (Input) - 141 students admitted in the Class of 2020. Dr. Flores is encouraged by the profile of the Class. Dr. Letita Mason, GSSM Director of Admissions also provided a brief overview of the incoming Class. She noted two corrections on the Admissions report – specifically, “Counties Represented by School Districts” should be “Counties Represented by Residence” and the total number of counties should be 33, rather than 31.
- 2) College Destinations (Output) – Dr. Emilye Mobley, VP Student Development, referenced the College Destinations Report for the Class of 2018. This report included acceptance and enrollment data at in-state, out-of- state, public, private, selective, and highly selective institutions. Dr. Mobley also referred Board members to the Honors College Enrollment data provided in the Student Development Report.
- 3) Student Support while students are at GSSM – Dr. Flores reported that GSSM has doubled its staff in providing student support programs (1 FTE to 2 FTEs). In addition to faculty advising, a new Director of the Center for Academic Success was hired this year. An Academic Transition Course was created to provide students with tools when facing academic challenges. Also new is the creation of a Care Team which follows up with students who may be experiencing various challenges.
- 4) Strategic Plan and Implementation – Curriculum Committee
Dr. Flores reported on the creation of a faculty-led Curriculum Committee, chaired by Dr. Carlanna Hendrick, History Instructor at GSSM.

Dr. Hendrick reported that the first product of the Committee was the development of “Learning Outcomes”. The Committee could then devise a curriculum that would be most effective in reaching these outcomes. Dr. Hendrick also stated that there had not been a change in curriculum since the founding of the school 30 years ago.

The Committee met with a delegation of parents and students to hear their concerns.

A pilot program was developed that will impact students in the rising Senior Class.

The Curriculum Committee will conduct a 3-day retreat this summer along with representatives from various constituency groups to devise a new curriculum that will ultimately be presented to the Board.

- 5) Organizational Restructuring
Dr. Flores provided an overview of the organizational restructuring that is taking place at GSSM. Four divisions are merging into two divisions, specifically GSSM Residential and GSSM Virtual and Outreach. Dr. Ershela Sims will become the Senior VP of Virtual and Outreach, and Mr. Danny Dorsel will become the Senior VP of Residential.

Item 5: Finance, Facilities, and Operations – Mr. Tompkins, Chair/Mr. Ernie Boyd

Mr. Tompkins, Chair of the Finance Committee, called upon Mr. Ernie Boyd, CFO and VP for Operations, for the report. Mr. Boyd provided a summary of the 2017-2018 Fiscal Year – Issues and Impacts.

- GSSM, through financial and programming management, has assisted in maintaining student programs and support.
- The theme has been to work with the Foundation to transition program functions back to the School. Also, transitioning reporting lines and financial lines back to state accounts. Background information was provided.
- GSSM is also transitioning, (starting July 1), from an internal chart of accounts for departmental budgeting to the State's SCEIS system. Exhibit C: GSSM SCEIS simplified Chart of Accounts.
- Business Office Staffing and Changes:
Mr. Ernie Boyd, CFO and VP for Operations is retiring on July 30, 2018 after 28 years at GSSM. Mr. Brock Heron will be the new VP of Finance and Operations.

The Human Resource function will be reassigned from the Business Office. This transition is still in progress.

Major restructuring is underway within the school. Position descriptions and clear reporting lines are being developed.

Current Budget Status as of May 31, 2018

Mr. Boyd provided an overview of the current budget status as of May 31, 2018 with accompanying Exhibit A: Summary Budget Status on May 31, 2018. A detailed budget, by department, was provided in Exhibit B. Also, GSSM will maintain several non-recurring funds into 2018-2019.

School Budget Proposal for 2018-2019 – PROVISIONAL

With major school re-structuring details being developed through September 1, 2018, the GSSM Budget will need to reflect and follow the new reporting and functional lines.

The GSSM Foundation is seeking a new Director. As in 2017-2018, GSSM will seek to maintain program support.

Current State Budget Request Status Impacting 2018-2019:

Both the House and Senate have approved our request for \$124,000 for GSSM in 2018-2019, new funds for Human Resources (includes 1 FTE) support and IT on-line support. This is not final, but has been approved.

Three other GSSM request items were not supported by either the House or Senate: Outreach Teacher Training, Enrollment Management Support, and one-time capital funds for new campus building.

A Proviso for one-time funding of \$400,000 for transitional support was introduced by the Senate (Senator Gerald Malloy) using unclaimed Lottery funds. We should learn the status around June 27, 2017.

No new funds are assumed until the final State Budget is passed, most likely in early July.

Action Item:

GSSM requests the Board to authorize a “Provisional” budget, starting on July 1, 2018, to spend funds on par and in categories reflected in the 2017-2018 budget (see Exhibit A). An updated budget proposal will be made to the Board in September by the President and new VPFO, reflecting restructuring priorities.

Action Item:

Board approves a Provisional School Budget for 2018-2019 to run from July 1, 2018 to September 30, 2018, following the same programmatic categories and approximate loads as the 2017-2018 Budget.

The GSSM Finance Committee has approved this recommendation to the Board. Dr. Halushka asked for a motion to approve. Motion to approve by Ms. Williams, no second is needed due to Finance Committee recommendation. The Board then voted unanimously to approve.

State Budget Priority Requests for 2019 – 2020 – Review in Special Session Prior to September

Mr. Boyd stated that usually each year in June, the GSSM Board traditionally reviews and considers our State Budget request priorities for the following fiscal year.

Due to restructuring and uncertainties, GSSM would like to have more discussions internally before deciding on our recommendations for increased priorities for 2019-2020.

Therefore, the recommendation (does not require a vote) is to review the state budget request priorities for 2019-2020 in a special session of the Board of Trustees, probably before September 2018 due to the state’s deadline for submitting state budget requests.

Item 6: Strategic Plan Update – Mr. Jon Shannon

Mr. Shannon began by referring the Board to the Strategic Plan updates provided in the Consent Agenda report. The school is beginning to incorporate the theme of the strategic plan into everyday planning and work. Also provided are early drafts of several marketing pieces pertaining to the strategic plan that are being designed to share with various communities.

Dr. Flores complemented Mr. Shannon for his diligence in working with the Executive Leadership Team in regards to providing accountability and responsibility for implementation of the strategic plan. Implementation committees are being formed with Co-Chairs, and student and parent representation as appropriate.

Dr. Flores also added that with restructuring, beginning August 2nd, the Executive Leadership Team, as it stands now, will cease to exist and be replaced by a President’s Council that will meet weekly. Also, to complement the President’s Council, an expanded Administrative Council will be formed and meet monthly.

Dr. Flores stated that he is confident that we are going to have a response to the charge from back in January to provide implementation plan metrics for the Board to approve at the September meeting.

Startsville – Staff Proposal to Acquire Lease to Operate Startsville Facility

Mr. Shannon provided background and historical information regarding the use of the space/facilities at 145 and 147 West Carolina Avenue. Since 2016, the space has been funded by the GSSM Foundation and used for school and Foundation functions, meetings, and programs.

The GSSM Foundation approached the school on May 31, 2018 about taking over the lease and utility expenses for the downtown Startsville facility next year. GSSM is in need of programming and office space. Projected growth creates a need for space as well.

The following action item was presented to the Board for consideration:

Action Item:

GSSM requests the board to authorize the school to lease the facilities at 145 and 147 West Carolina Ave. in Hartsville currently operated by the GSSM Foundation and known as Startsville beginning on or before January 1, 2019 and for a minimum of 36 months for the purposes of program delivery and to accommodate growth in various programs.

Dr. Halushka asked for a motion to approve. Motion to approve by Dr. Salley, seconded by Mr. Tompkins. Questions and discussion followed. Mr. Boyd, GSSM CFO and VP Operations, stated that we do have state funds approved two years ago in a line item that will support this, and for this purpose. We knew we would need a transition for office support before any new building was to be built. It was an early rationale, but also a rationale now about moving offices downtown into something like Startsville.

Following discussion, Dr. Halushka called for the vote which was unanimously approved by the Board.

Item 7: Foundation Executive Director Search Update – Mr. Ravi Sastry, VP GSSM Foundation Board Mr. Sastry provided a brief history of the search process which began in February 2018 for an Executive Director of the GSSM Foundation. A Committee was formed and initially went through a search for a “Search Firm”. “Find Great People”, based in Greenville, SC was hired to assist with the search.

Mr. Sastry further outlined the interview process going forward and the plan to try and fill the position before the school year starts.

Mr. Niles Brinton, President-Elect of the GSSM Alumni Board, inquired about the possibility of GSSM Alumni Board involvement in the process. Mr. Sastry agreed that this was a good idea and will talk with the Foundation Staff to coordinate.

Dr. Flores added that two consultants from “Find Great People” visited GSSM for a tour and conversation with the GSSM Leadership Team.

Item 8: New Business

None

Item 9: Recognitions of GSSM Board Member and Staff

Dr. Halushka referred Board members to the Resolutions for Mr. Jack Sanders and Mr. Ernie Boyd.

He recognized Mr. Sanders for his service on the GSSM Board of Trustees. He especially thanked him for his wisdom, experience, and guidance. A plaque of appreciation will be mailed to Mr. Sanders.

Proposed Resolution for Mr. Jack Sanders, At Large Member, GSSM Board of Trustees

The Board of Trustees of the South Carolina Governor's School for Science and Mathematics (GSSM) expresses its deepest appreciation and gratitude to Mr. Jack Sanders, for his outstanding service as an At Large member of the GSSM Board of Trustees, from 2014 to 2018. Mr. Sanders' wisdom and experience have been invaluable to the Board and the School in upholding its fiduciary duties and goals for GSSM.

Dr. Halushka also recognized and thanked Mr. Ernie Boyd for his years of service to the school and the Board.

Proposed Resolution for Mr. Ernie Boyd, GSSM VP for Operations/CFO

The Board of Trustees of the South Carolina Governor's School for Science and Mathematics (GSSM) expresses its deepest appreciation and gratitude to Mr. Ernie Boyd, for his outstanding service, commitment and passion to the GSSM students and community, from 1990 to 2018. He provided outstanding leadership for the school and continually managed the finances of the school with incredible expertise. His devotion to the school cannot be overestimated. He will be greatly missed by students, faculty, staff and the members of the Board.

Dr. Halushka then asked for approval of the two recognitions. Motion to approve by Ms. Williams, seconded by Mr. Tompkins, and unanimously approved by the Board.

Item 10: Approval of Consent Agenda

Dr. Halushka asked for a motion to approve the Consent Agenda. Motion to approve by Mr. Sanders, seconded by Mr. Barnes, and unanimously approved by the Board.

Item 11: Executive Session (Closed Session)

Item 12: Adjourn

The Board of Trustees exited Executive Session at 2:05. Dr. Halushka adjourned the meeting at 2:06.

Mr. Hal Campbell, Chairman
Board of Trustees
SC Governor's School for Science and Mathematics